



BAR/BAT MITZVAH WORKSHEET

Professional Mobile Disc Jockey Entertainment Co.

1-877-MUCH MUSIC

Bar/Bat Mitzvah for _____
 Phone # _____
 Catering Facility _____
 Phone # _____
 Room _____
 Banquet Mgr. _____
 Maitre d' _____

Date _____
 Theme _____

TIMES

Cocktail Hour Time _____ To _____ AM/PM
 Location: Main Room _____ Out of Main Room _____
 Type of Cocktail Music _____
 Are you having entertainment for your cocktail hour? Yes No
 Type of entertainment _____
 Reception Times _____ To _____ AM/PM

PARTY STAFF

Disc Jockey _____
 Photographer _____
 Videographer _____
 Other _____

OPENING

Regular Sit Down? Yes No
 Theme Entrance Music _____ For Guests Only
 Regular Entrance Music _____ For Guests Only

GRAND ENTRANCE

Host/Hostess _____ Music Title _____ Artist _____
 Brothers/Sisters _____ / _____
 Brothers/Sisters _____ / _____
 Brothers/Sisters _____ / _____
 Guest of Honor* _____ Music Title _____ Artist _____

PROTOCOL

Motzi done by _____
 Toast or Kiddish by _____

 Speech by _____
 Special Announcements _____
